

Minutes for the Meeting of the Vestry
Trinity Church – Milford
7pm on April 9, 2018

Present: Ginny Starkis, Justin Varteresian, Beth Moeller, Lisa Ruggiero, Dave Scott, Peach Warren, Susan Edmondson, Grace Prevelige, Lucille Clinkman, Wayne Stochaj, Gayle Ruscitti, Fr. Mac.

Absent: Cheryl Martin, Edla Ann Bloom, Cheryl Eiding-Taylor

The meeting started at 7:05 pm

1 Gayle Ruscitti led us in opening prayer and check-in. We need to keep Cheryl Martin and her brother Kurt in our prayers as he recovers from surgery. And we need to keep Edla Ann in our prayers as she recovers. And we can keep Merlene in our prayers as she cares for Fr. Mac's mom, Eleanor in our prayers also Eleanor.

2 **Housekeeping**

- ✦ **It was moved to accept the agenda, approved unanimously**
- ✦ **It was moved to accept the minutes from the previous meeting as updated with the word MINUTES, approved unanimously.**
- ✦ Follow up from Previous Meeting
 - Updates to Parish Membership – subcommittee will be meeting after the 10 am service on May 6. Fr. Mac reviewed again that when we mail something and there is no forwarding address then we do find out folks who have moved away, etc. The subcommittee will take this info into account.
 - Confirmation Class breakfast fundraiser will be April 22nd – flyers are in the bulletin and signs are up.
 - Scholarships – Dwight has taken the lead on this one and is in the newsletter. Fr. Mac will reach out and get the list to Wayne. Music Scholarship – Wayne will follow up with Randy on this one. Discussion followed on the fact that the scholarship Funds are funded; Wayne will follow up with the choir and see if anyone is interested in doing this and will follow up.

3 **Parishioner Sharing - Comments / Discussion**

James Jones – here to comment about some of the changes to our services, in particular during the Easter Service, such as singing the psalms during the service as well as trying something different in the Lord's Prayer. He commented that it might be nice to do something different every once in a while. On a second note, he contributed that it might be nice to do some outdoor activities now that there is nicer weather here. Suggestion that there might be a chance to look at the new Orthodox church next door and see if there are any young adults that might offer a chance to do a joint outing, etc.

Peach – someone that had been volunteering during Sunday School, and all the children were together, so there were older children and younger children and perhaps some of the conversation and subject matter might be a bit more appropriate for the older kids vs the younger kids. Mary Beth gave some insight that some adjustments have been made. Mary Beth will continue with the younger children for the rest of the school year. Rev. Susan will be with the older kids. Rev. Susan and Mary Beth will coordinate subject matter.

Dave Scott – someone wanted an update on the air conditioner; will be covered in the treasurers report.

Lisa – mentioned someone who wanted to help with coffee hour. Beth will follow up on the coffee hour volunteers.

A lively discussion took place on how to better engage anyone who comes to try to help, give them a job, any job would be nice to give to someone and if anyone feels like they don't get attention then we really need to try to let people who want to help then they can. Fr. Mac talked about having a ministry fair and that might help someone be more engaged. Bottom line is that there are plenty of things to do and maybe we need to be more aware of anyone who wants to help.

4 **Vestry Resource Guide and Vestry Handbook** a review of Chapter 2 took place. Many on the vestry have reviewed the guide and handbook several times as part of their services to vestry. Chapter 2 is all about governance, it is self-explanatory, and we all can get to the info should we need it. Fr. Mac clarifies the insurance for the church.

5 **Treasurer's Report** (Fr. Mac presented the Treasurers report)

- ✦ **March Treasurers Report** – Fr. Mac reviewed the draft March report, there are a few issues with donations made through Tithe.ly and the fee that it costs to do this is 3.05%. [*Clarification: Fee is 2.75% (TENS Membership Discount) plus \$.30 per transaction*] One of the things that has to be done in Church Windows is that it needs to be accounted for. The March report is only in draft form and we will look into having this updated for next month. We are about net \$1900 under in income and the rest of the expenses as presented are pretty much in line. Dave Scott asked about fundraising and where the meat raffle money is going. **Moved to accept the Treasurer's report as is, approved unanimously.**
- ✦ **Finance Committee Activities** –
 - Copier – will follow up on buy out of the copier.
 - Capital campaign – Ginny will follow up with the Capital Campaign committee and make phone calls of a list of those who have not pledged.
 - A/C – The Property and Finance Committees recommend Dalio. Tonight the action in front of the vestry is to approve the Dalio contract for a total of \$29,250.00. What had been put in the Capital Campaign as a target was \$30,000. **It was moved to approve the contract with Dalio, approved unanimously.**

- Painting Contractors – there had been three bids. One for \$14,271, second \$17,550 and the third \$9,250. The difference in delivery items were very minor. All three will strip down loose paint and sand edges, will put two coats of paint, trim out edges on posts around the church. We are not going to do the window trim as it is in good shape. Everything that is in the linen color will be painted. We will be responsible for moving things out of the way prior to the painters coming in. They suggest that we take the cushions out to avoid dust. Also take out all books and anything movable that we can do that so we can avoid cleaning up at the end. Everything else they will paint around. The Icons will come down and will not go back up as they are glued to the wall right now. All the cracks will be repaired. Fr. Mac went over all the questions that were raised at Finance Committee. Goal to have the work done during the time between when organ is removed and when the new installation begins. All of June and three weeks of July are available to schedule this. Exhaustive discussion on making sure that all the cracks around the windows are repaired. **Moved to accept the bid from Painters Pride for \$9,250, approved unanimously.**
 - Fr. Mac went through where we stand with capital campaign funds, what has been expended and what cash on hand that we have. He reviewed the donation status. As we stand right now we will have funds in hand to cover the expenses that we need through the planned items this year.
 - Organ update with dates for removal and rehab of organ chamber. Question came up about replacement of the carpet in the church. Getting an estimate for it will be an action item for the property committee.
 - John has actions to talk to Massachusetts Interfaith Power and Light – there is no insulation on the roof over the parish hall as well as the organ chamber. The contractor has said that the A/C will go right through the ceiling as it is all empty above the ceiling. John will get quotes for this as well as the walls of the organ chamber.
 - Rectory repairs – Rectory repair work and Harry Baker is under contract to do that work.
- ◆ Parish Audit – we all received a copy of the audit and we had a clean audit. **Moved to accept the audit report, approved unanimously.**

6Wardens' Report (*Ginny Starkis and Justin Varteresian*)

Ginny – gave a status of the Capital Campaign, as of tonight \$344,793 from 75 units. Will be following up on making phone calls to those who are active pledge units that have not responded to the capital campaign. The Capital Campaign will come to an end in the next two weeks.

Other topics discussed:

- ◆ 2018 Event Planning / Review of Possibilities – Ginny has gotten some ideas. Suggestions were pot luck dinners, pasta dinners, off site church picnic, traveling to events, bus trips.
- ◆ Bishop's Visitation – May 20 and we need to do some planning for this. Gayle is coordinating the vestry lunch with the Bishop. Beth will follow up on coffee hour as it will be larger than normal.
- ◆ On May 5th will be a parish cleanup day early in the morning. Rain date is following Saturday. Plus give a note of thanks to Brian O'Toole and Charlie Johnson with the flowers that are around the church.
- ◆ Ginny will do a write up for the newsletter on the Bishops visit.
- ◆ Ginny – if you are Vestry Person on the Day and are swapping – need to make sure Magee knows so has to be done a week ahead of time so she can get out there. Beth to send a note out to the coffee hour folks to use the mugs.
- ◆ April 29th Fair Wrap up meeting after the 10 am service.

8Rector's Report (*Fr. Mac*)

- ◆ Wrap Up for Holy Week – went through the attendance. Some of the services were down, especially the Good Friday and the Easter Vigil services. Not sure what it all means but wanted to get any feedback. Trinity attendance is still very healthy. One thought to put up a sign over the 150th anniversary sign on our story. Maybe the word cloud visual might an idea. Maybe we might want to work on something that we might want to use as a banner on the sign outside.

9New Business:

Lucille --- shared how wonderful all the services were for Holy Week

David --- want to continue with the fundraiser that he has done and wants to do something in May and how successful the St. Patrick's Day was. Discussion followed that perhaps we might want to consider a fellowship pot luck or dinner rather than another fundraiser.

Laundry Love with any churches in the area on May 12th at Trinity – contact Mary Johnson if you are interested.

11Gayle led us in closing with prayer and the meeting ended at 9:11 pm